

Utah Soaring Intergroup Financials Through September 2017

INCOME		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year-to-Date Balance
Delegate Income														
Delegate Income Donations														\$0.00
OA Utah Group Donations														
Individual Donations (no group specified)		\$50.00 [1]					\$0.00 [2]							\$50.00
51893 - Sun 5 PM First Presbyterian (SLC) OA Stories, How it Works!				\$20.00	\$10.00	\$10.00	\$10.00		\$20.00 [3]					\$70.00
18019 - Sun 8 PM Cottontree Best Western Hotel (Springville)														\$0.00
36934 - Mon 10 AM Mount Tabor Lutheran (SLC) Women's OA Group			\$120.00		\$40.00	\$60.00	\$52.00		\$59.00					\$331.00
13922 - Mon 6 PM McKay Dee Hospital (Ogden) Ogden Monday Meeting					\$30.00	\$15.00								\$45.00
22068 - Mon 7 PM United Church of Christ (SLC) TGI Monday														\$0.00
47814 - Tue 12:30 PM Mount Tabor Lutheran (SLC) Speak Easy				\$10.00			\$10.00		\$16.00					\$36.00
54623 - Tue 7:30 PM Redeemer Lutheran (SLC) OA Newcomer Q & A		\$36.50								\$50.00				\$86.50
52583 - Wed 4:15 PM Friendship Manor (SLC) Friendship!														\$0.00
45025 - Wed 5:30 PM St Joseph Villa (SLC) A Variety In Recovery!						\$50.00								\$50.00
53968 - Wed 7:30 PM American Fork Hospital (American Fork) Dignity In Choice		\$0.29 [4]												\$0.29
56071 - Thu 6 PM Herriman Library (Herriman) "Never Alone Again" Big Book Study														\$0.00
45483 - Thu 6:40 PM St John's Episcopal (Logan) Literature and Sharing							\$50.00 [5]							\$50.00
52814 - Thu 7:30 PM Legacy House (West Jordan) OA/AA 12 & 12 Study		\$80.00				\$20.00		\$15.00						\$115.00
23662 - Fri 5:30 PM All Saints Episcopal (SLC) Big Book		\$40.00		\$150.00	\$250.00				\$100.00					\$540.00
36801 - Sat 8:15 AM Healthsouth Rehab Hospital (SLC) Steps & Traditions														\$0.00
53784 - Sat 9:30 AM American Fork Hospital (American Fork) Literature - OA 12 & 12 Study														\$0.00
51088 - Sat 4 PM Murray City Library (Murray) Big Book Study			\$60.00			\$124.00		\$87.45						\$271.45
Scholarship Donations														
Local Scholarship Fund (for OA Utah members to attend local OA events)			\$4.00 [6]	\$162.00 [7]	\$62.00 [8]	\$217.00								\$445.00
Non-Local Scholarship Fund (for OA Utah members to attend non-local OA events)														\$0.00
USI 7th Tradition (50% to rent and 50% to the Delegate Fund)														
Utah Soaring Intergroup 7th Tradition [9]		\$10.00	\$20.00	\$15.00	\$15.00	\$9.00	\$12.65	\$22.00	\$16.00	\$15.00				\$134.65
Workshop Income - Excess to be transferred to the Delegate Fund														
Big Book Retreat (March 24 - 26, 2017)			\$191.00	\$3,229.00	\$90.00 [10]	\$60.00								\$3,570.00
Region 3 Assembly April 13-15, 2018								\$500.00 [1]						\$500.00
INCOME (delegate, group, scholarship & workshop) TOTALS		\$216.79	\$395.00	\$3,586.00	\$497.00	\$565.00	\$134.65	\$624.45	\$211.00	\$65.00	\$0.00	\$0.00	\$0.00	\$6,294.89

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OUTFLOWS/EXPENSES	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year-to-Date Balance	Difference
Activities Committee [12]															
Activities Committee Expenses	\$200.00													\$0.00	-\$200.00
Communications Committee															
Internet Domain Name	\$21.00			\$0.00 [13]			\$26.00 [14]							\$26.00	\$5.00
Telephone Service (CenturyLink)	\$600.00	\$46.24	\$48.18	\$46.50	[15]	[16]	\$167.50 [1]	\$48.72	\$47.81	\$47.26				\$452.21	-\$147.79
Delegate Funds Available for Delegate Expenses															
Region III Events	\$1,150.00									\$125.00				\$125.00	-\$1,025.00
World Service Office Events	\$1,150.00													\$0.00	-\$1,150.00
Donations to OA Organizations															
Region III Donations (10% of Group Donations)	[20]					\$123.82				\$73.10				\$196.92	\$196.92
World Service Organization Donations (30% of Group Donations)	[21]					\$371.46				\$219.30				\$590.76	\$590.76
Group Development Committee															
Group Development Committee Expenses	\$50.00													\$0.00	-\$50.00
Public Information Committee															
Public Information Committee Expenses	\$200.00													\$0.00	-\$200.00
Utah Soaring Intergroup															
Copies	\$50.00													\$0.00	-\$50.00
Office Supplies	\$50.00				\$28.65 [22]									\$28.65	-\$21.35
Post Office Box	\$70.00													\$0.00	-\$70.00
Incorporation Fee	\$10.00													\$0.00	-\$10.00
Postage	\$25.00													\$0.00	-\$25.00
Rent (50% of Intergroup's 7th Tradition; 100% after 1st quarter of 2017)	[23]					\$48.50								\$48.50	\$48.50
Scholarship Funds															
Local Scholarship Fund (for OA Utah members to attend local OA events)	\$1,700.00													\$0.00	-\$1,700.00
Non-Local Scholarship Fund (for OA Utah members to attend non-local OA events)	\$800.00													\$0.00	-\$800.00
Workshop & Events															
Big Book Retreat March 24-26, 2017	\$1,600.00	\$150.00		\$2,977.57										\$3,127.57	\$1,527.57
Region 3 Convention April 13-15, 2018	\$800.00													\$0.00	-\$800.00
OUTFLOWS/EXPENSE TOTALS	\$8,476.00	\$196.24	\$48.18	\$3,024.07	\$28.65	\$543.78	\$193.50	\$48.72	\$47.81	\$464.66	\$0.00	\$0.00	\$0.00	\$4,595.61	-\$3,880.39

Utah Soaring Intergroup Financials Through September 2017

RESULTS/TOTALS		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year-to-Date Balance
Utah Soaring Intergroup Beginning Balance 2017		\$6,534.23												
Outflows	(subtract)	\$196.24	\$48.18	\$3,024.07	\$28.65	\$543.78	\$193.50	\$48.72	\$47.81	\$464.66	\$0.00	\$0.00	\$0.00	\$4,595.61
Income	(add)	\$216.79	\$395.00	\$3,586.00	\$497.00	\$565.00	\$134.65	\$624.45	\$211.00	\$65.00	\$0.00	\$0.00	\$0.00	\$6,294.89
CHECKBOOK RECONCILIATION TOTAL		\$6,554.78	\$6,901.60	\$7,463.53	\$7,931.88	\$7,953.10	\$7,894.25	\$8,469.98	\$8,633.17	\$8,233.51	\$8,233.51	\$8,233.51	\$8,233.51	\$1,699.28
Monthly Cash Flow (+/-)		\$20.55	\$346.82	\$561.93	\$468.35	\$21.22	-\$58.85	\$575.73	\$163.19	-\$399.66	\$0.00	\$0.00	\$0.00	\$1,699.28
Group Donations to National OA Fellowship		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter									
Group Inflows		\$566.79	\$731.00	\$347.45	\$0.00									
Reg III 10%		\$56.68 [25]	\$73.10 [26]	\$34.75	\$0.00									
WSO 30%		\$170.04 [27]	\$219.30 [28]	\$104.24	\$0.00									
Remainder 60%		\$340.07	\$438.60	\$208.47	\$0.00									
Total (This should always match Group Inflows above)		\$566.79	\$731.00	\$347.45	\$0.00									
WSO and Reg III Donations paid through the 2nd Quarter of 2017														
Utah Soaring Intergroup Rent (50% of Intergroup Donation)		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total								
Utah Soaring Intergroup 7th Tradition		\$45.00	\$36.65	\$53.00	\$0.00	\$134.65								
Delegate Funds 50%; after 1st Quarter of 2017, changes to 0%		\$22.50 [29]	\$0.00	\$0.00	\$0.00									
Rent 50%; after 1st Quarter of 2017, changes to 100%		\$22.50 [30]	\$36.65	\$53.00	\$0.00									
Total (This should always match Utah Soaring Intergroup 7th Tradition above)		\$45.00	\$36.65	\$53.00	\$0.00									
Note to Treasurer: Change 1st Quarter Formulas in 2018														
Rent (donation) to St. Joseph Villa is paid up through the 1st Quarter of 2017														
Monies to Delegate Fund paid up through the 1st Quarter of 2017														

Utah Soaring Intergroup Financials Through September 2017

Prudent Reserves		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Prudent Reserve Beginning Balance 2017		\$1,500.00											
Outflows	(subtract)												
Increase from Uncategorized Monies	(add)	\$100.00			\$100.00		\$100.00	\$100.00	\$100.00				
PRUDENT RESERVE TOTAL		\$1,600.00	\$1,600.00	\$1,600.00	\$1,700.00	\$1,700.00	\$1,800.00	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Delegate Reserve Beginning Balance 2017		\$1,100.00											
Outflows	(subtract)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00
Income	(add)												
Increase from Uncategorized Monies	(add)	\$100.00			\$564.93	\$235.07	\$100.00	\$100.00	\$100.00	\$125.00			
DELEGATE RESERVE TOTAL		\$1,200.00	\$1,200.00	\$1,200.00	\$1,764.93	\$2,000.00	\$2,100.00	\$2,200.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00
Local Scholarship Reserve Beginning Balance 2017		\$600.00											
Outflows	(subtract)												
Income	(add)		\$4.00	\$162.00	\$62.00	\$217.00							
Increase from Uncategorized Monies	(add)	\$100.00			\$0.00	\$55.00	\$100.00	\$100.00	\$100.00	\$200.00			
LOCAL SCHOLARSHIP RESERVE TOTAL		\$700.00	\$704.00	\$866.00	\$928.00	\$1,200.00	\$1,300.00	\$1,400.00	\$1,500.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
Non-Local Scholarship Reserve Beginning Balance 2017		\$142.28											
Outflows	(subtract)												
Income	(add)												
Increase from Uncategorized Monies	(add)	\$57.72			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00			
NON-LOCAL SCHOLARSHIP RESERVE TOTAL		\$200.00	\$200.00	\$200.00	\$300.00	\$400.00	\$500.00	\$600.00	\$700.00	\$800.00	\$800.00	\$800.00	\$800.00
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CHECKBOOK RECONCILIATION TOTAL										\$8,233.51			
(subtract) PRUDENT RESERVE TOTAL										\$2,000.00			
(subtract) DELEGATE RESERVE TOTAL										\$2,300.00			
(subtract) LOCAL SCHOLARSHIP RESERVE TOTAL										\$1,700.00			
(subtract) NON-LOCAL SCHOLARSHIP RESERVE TOTAL										\$800.00			
(subtract) Remaining Budget Items(not included in the budgets above)										\$41.57			
TOTAL (Uncategorized Monies)										\$1,391.94			
Transfer to Prudent Reserve		\$100.00			\$100.00		\$100.00	\$100.00	\$100.00				
Transfer to Delegate Reserve		\$100.00			\$564.93	\$235.07	\$100.00	\$100.00	\$100.00	\$125.00			
Transfer to Local Scholarship Reserve		\$100.00			\$0.00 [32]	\$55.00	\$100.00	\$100.00	\$100.00	\$200.00			
Transfer to Non-Local Scholarship Reserve		\$57.72			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00				
NOTE TO TREASURER: In the "blue" section above, only reveal the figures for the month you are reporting (Hint: Use a "white" font color to hide the numbers)													
NOTE TO TREASURER: To Make Changes to the Prudent Reserves Amounts on this page, only modify the amounts in the green section above.													

Number	Date	Transaction Description	Notes	Payment, Fee or Withdrawal	Reconciliation	Deposit or Credit	Balance	When adding a new row, copy the formula to that row.	Deposit Details					Total (Detailed)	
									USI Intergroup 7th Tradition	Group & Individual Donations	Local Scholarship Fund Donations	Books sold at BB Retreat	Region III Spring 2018 Assembly		
	4/12/17	Beginning Balance	Funds transferred from old Zions Bank Account #012118527 to new Zions Bank Account #981409014		x	\$7,463.53	\$7,463.53								
	4/18/17	Charge/Debit	Deluxe Check Order	\$28.65	x		\$7,434.88	Reconciled with April 28, 2017 Zions Bank Statement.							
101	5/7/17	Region III OA	4th Quarter 2016 & 1st Quarter 2017 Donation	\$123.82	x		\$7,311.06								
102	5/7/17	World Service Organization	4th Quarter 2016 & 1st Quarter 2017 Donation	\$371.46	x		\$6,939.60								
103	5/7/17	St. Joseph Villa	4th Quarter 2016 & 1st Quarter 2017 Donation (Rent)	\$48.50	x		\$6,891.10								
	5/15/17	Deposit	Group donations, local scholarship funds donations, books sold at retreat and USI Intergroup's 7th Tradition		x	\$565.00	\$7,456.10	Reconciled with May 31, 2017 Zions Bank Statement	\$9.00	\$279.00	\$217.00	\$60.00			\$565.00
	6/1/17	Deposit	Transfer remaining funds from old Zions Bank Account (#012118527) to new Zions Bank Account		x	\$497.00	\$7,953.10								
	6/16/17	CenturyLink	Auto Pay for the last three months of phone service	\$167.50	x		\$7,785.60								
104	6/22/17	Jim R.	Reimbursement for WebService	\$26.00	x		\$7,759.60								
	6/26/17	Deposit	Group and Individual Donations and Intergroup Donations		x	\$134.65	\$7,894.25	Reconciled with June 30, 2017 Zions Bank Statement	\$12.65	\$122.00					\$134.65
	7/13/17	Deposit	Group, Intergroup and Region 3 Seed Monies		x	\$624.45	\$8,518.70		\$22.00	\$102.45			\$500.00		\$624.45
	7/18/17	CenturyLink	Auto pay for July	\$48.72	x		\$8,469.98	Reconciled with July 31, 2017 Zions Bank Statement							
	8/15/17	CenturyLink	Auto pay for August	\$47.81	x		\$8,422.17								
	8/18/17	Deposit	Group and Intergroup Donation		x	\$111.00	\$8,533.17		\$16.00	\$95.00					\$111.00
	8/23/17	Deposit	Group Donation		x	\$100.00	\$8,633.17	Reconciled with August 31, 2017 Zions Bank Statement		\$100.00					\$100.00
105	9/10/17	Julie A	Reg 3 OA Fall Asseby Registration (delegate)	\$125.00	x		\$8,508.17								
106	9/10/17	Region III OA	2nd Quarter 2017 Donation	\$73.10	x		\$8,435.07								
107	9/10/17	World Service Organization	2nd Quarter 2017 Donation	\$219.30	x		\$8,215.77								
108	9/10/17	St. Joseph Villa	2nd Quarter 2017 Donation (rent)	\$10.83	x		\$8,204.94								
	9/10/17	VOID CHECK #108	Error in formula for calculating this amount.		x	\$10.83	\$8,215.77								
	9/18/17	CenturyLink	Auto pay for September	\$47.26	x		\$8,168.51								
	9/20/17	Deposit	Group and Intergroup Donation		x	\$65.00	\$8,233.51	Reconciled with September 29, 2017 Zions Bank Statement	\$15.00	\$50.00					\$65.00

Number	Date	Transaction Description	Notes	Payment, Fee or Withdrawal	Reconciliation	Deposit or Credit	Balance	When adding a new row, copy the formula to that row.	Deposit Details					
									USI Intergroup 7th Tradition	Group Donations	Local Scholarship Fund Donations	Books sold at BB Retreat	Total (Detailed)	
	1/17/17	CenturyLink	Intergroup Phone Services	\$46.24	x		\$6,488.28							
	1/18/17	Deposit	Group Donation		x	\$166.50	\$6,654.78							
1089	1/23/17	Dagmar V.	Literature for the BB March Retreat	\$150.00	x		\$6,504.78							
	1/26/17	Deposit	Individual Donation		x	\$50.00	\$6,554.78	Reconciled with January's Bank Statement						
	2/9/17	Deposit	Group Donation & Registrations		x	\$275.00	\$6,829.78							
	2/16/17	CenturyLink	Intergroup Phone Services	\$48.18	x		\$6,781.60							
	2/21/17	Deposit	Group Donations		x	\$120.00	\$6,901.60	Reconciled with February's Bank Statement						
	3/7/17	Deposit	Registrations for BB Retreat		x	\$2,050.00	\$8,951.60							
	3/13/17	Deposit	Registration for BB Retreat		x	\$126.00	\$9,077.60							
	3/18/17	Deposit	Group Donations & Registrations		x	\$437.00	\$9,514.60							
	3/18/17	CenturyLink	Intergroup Phone Services	\$46.50	x		\$9,468.10							
1090	3/18/17	Jim R	Website Domain Renewal	\$16.99	void		\$9,451.11							
1151	3/24/17	Ross Owen	Cash for Retreat's "Cash Register"	\$100.00	x		\$9,351.11							
1152	3/26/17	Sheila J	Presenter for BB Retreat Transportation, Lodging & Per Diem	\$857.41	x		\$8,493.70							
1153	3/26/17	Hampton Inn	Meeting Room, Accomodations & Meals	\$1,596.39	x		\$6,897.31							
1154	3/26/17	Bonnie W.	Refund of Conference (Scholarship)	\$222.00	x		\$6,675.31							
1155	3/26/17	Celia K.	Refund of Conference (Scholarship)	\$126.00	x		\$6,549.31							
1156	3/26/17	Ross Owen	Reimbursement for Name Tag & Sharpies	\$36.20	x		\$6,513.11							
	3/27/17	Deposit	Monies Received During Conference; Group Donation and Local Scholarship Donation from the 12 Step Workshop		x	\$973.00	\$7,486.11							
1157	3/28/17	Hampton Inn	Meeting Room, Accomodations & Meals (Balance Due)	\$39.57	x		\$7,446.54	Reconciled with March 31, 2017 Bank Statement (\$7,629.10 [statement ending balance] - \$182.56 [outstanding checks 1090, 1155 & 1157])						
	4/12/17	Deposit	Group donations, local scholarship funds donations, books sold at retreat and USI Intergroup's 7th Tradition		x	\$497.00	\$7,943.54		\$15.00	\$330.00	\$62.00	\$90.00	\$497.00	
	4/12/17	Withdrawal	Moved to new Zions Bank Account because of the lost checks on this Zions Bank Account-Ross O. USI Treasurer	7463.53	x		\$480.01	Reconciled with April 28, 2017 Zions Bank Statement (\$497.00 [statement ending balance] - \$16.99 [outstanding check # 1090] = \$480.01).						
1090	6/11/17	Void Check #1090	Ross will reissue from new ZIONS Bank Account		x	16.99	\$497.00	Reconciled with May 31, 2017 Zions Bank Statement. This will transfer to the new Zions Bank Checking account #981409014 once everything has cleared.						
	6/1/17	Transfer	Transfer remaining funds from old Zions Bank Account to new Zions Bank Account	\$497.00	x		\$0.00	Reconciled with June 30, 2017 Zions Bank Statement. This account is now closed.						

[1] Carla T.

[2] I didn't realize this \$50 "individual donation" was actually a group donation for the Logan Group. - Ross O.

[3] Includes \$10 received in July but not deposited until August.

[4] Error correction from December 2016: I listed the deposit as \$12; however the deposit cleared for \$12.29.

[5] I didn't realize this \$50 "individual donation" was actually a group donation for the Logan Group. I made the adjustment on 8/19/2017- Ross O.

[6] Lana C

[7] 7th Tradition from 12 Step Workshop thru 3/23/17

[8] 7th Tradition from 12 Step Workshop for 3/30/17 and 4/6/2017.

[9] 50% of Utah Soaring Intergroup 7th Tradition goes rent and 50% to the Delegate Fund.

[10] Cash for Books Sold at BB Retreat

[11] Seed money received from Region 3

[12] Activities should be self-supporting and raise funds for the Delegate Fund (Notes from Treasurer Guidelines)

[13] Voided Check 1090 for \$16.99 and will reissue from new checking account.

[14] Check should have been for \$26.99. I'll pay Jim \$1 - Ross O.

[15] \$49.94 was due, but not paid because Zions Bank froze account prior to transferring to new account.

[16] \$20 fee added for failure to pay. \$49.20 due in May.

[17] April's \$49.94 (+\$20 fee), May's \$49.20 and June's \$48.36 were all paid in June. Total \$167.50.

[18] This amount is 50% of total Delegate Expenses

[19] This amount is 50% of total Delegate Expenses

[20] Outflows for this line item will always be 10% of income.

[21] Outflows for this line item will always be 30% of income.

[22] Deluxe Check Order for New Zions Bank Checking Account #981409014

[23] Outflows for this line item will be 50% of Intergroup's 7th Tradition until after the 1st Quarter of 2017 when it becomes 100%.

[24] Update this total at the beginning of a new year.

[25] 4th Quarter 2016 and 1st Quarter 2017 - Check #101

[26] 2nd Quarter Donation, 9/10/17, Check #107

[27] 4th Quarter 2016 & 1st Quarter 2017 - Check #102

[28] 2nd Quarter Donation, 9/10/17, Check #106

[29] Reallocated 1st Quarter Funds 5/7/17

[30] 4th Quarter 2016 and 1st Quarter 2017 - check #103

[31] Modified after decision to donate 100% of USI 7th Tradition to "rent" 9/12/17 - rco

[32] During the May 9, 2017 Intergroup Meeting, Intergroup voted to put the BB Retreat Monies in the Delegate Fund, not the Local Scholarship Fund.